

FREQUENTLY ASKED QUESTIONS (FAQ)
RESEARCH & INNOVATION PORTFOLIO
FACULTY OF BUSINESS & ECONOMICS

Students

1. What is UM Research Ethics (UMREC) and how do I find info about it?

UM Research Ethics Committee (UMREC) is the respective entity that undertakes ethics review of all non-medical research involving human participants including funded and unfunded research conducted by UM community.

Data collection and participants recruitments for any purposes are **strictly prohibited before obtaining ethical clearance**; which is subject to the UMREC's approval.

Visit the UMREC website for more details such as the application cycle, related forms to fill out and reading materials at the following link:

<https://umresearch.um.edu.my/research-ethics/>

2. Where do I submit my UM Research Ethics (UMREC) Application Form for Faculty approval?

Please make sure the form & all supporting documents are compiled into a one/single PDF file and submit it via email to Mrs. Mazlita Ahmad at maz79@um.edu.my and cc to FBEC Deputy Dean (Research) at tdp_fpe@um.edu.my.

Staff

1. What is Special Publication Fund?

Special Publication Fund is a type of financial support can be applied by the faculty members in covering related cost prior to publishing their research findings as article(s) or book(s) in any reputable academic journals/publishers.

For more info, kindly visit <https://fpe.um.edu.my/staff>.

2. How do I apply for Special Publication Fund?

Kindly download the application form via <https://fpe.um.edu.my/staff> and submit the complete documents via email to Mrs. Mazlita Ahmad at maz79@um.edu.my and cc to FBEC Deputy Dean (Research) at tdp_fpe@um.edu.my.

3. Who to contact for matters related to UMEExpert?

Kindly contact via email to Ms. Fitri Soraya Azmi at fitrisorayaazmi95@um.edu.my or call 03-7967 3681 for internal assistance regarding data entry and PTJ's approval.

For matters related to UMEExpert marks calculation specifically, you may write directly to Corporate Performance Centre (urusetia_cpo@um.edu.my).

4. Who can I contact regarding the appointment, registration of UMMAIL and attendance of Research Assistant (RA)?

Kindly contact via email to Mrs. Norfarahin Sukor at farahin@um.edu.my or call 03-7967 3600 for further assistance.

5. I have a Faculty Research Grant (GPF), where do I submit my Progress/Final Report?

Kindly submit the progress/ final report via email to Mrs. Mazlita Ahmad at maz79@um.edu.my and cc to FBEC Deputy Dean (Research) at tdp_fpe@um.edu.my.

6. I received a research grant from external funder, how to start utilizing it?

The funds need to be channeled into a dedicated research grant account which is to be set up through RGMS (research) system. Once the account has been set up, Project Leader or Principal Investigator are required to submit grant allocation through F1RST (financial) system for approval. After the PPG - Pusat Pengurusan Geran (formerly known as BPGP) has approved the grant allocation, the project expenses can be made immediately.

Kindly contact via email to Ms. Fitri Soraya Azmi at fitrisorayaazmi95@um.edu.my or call 03-7967 3681 for further course of actions/ procedures.

For more info, kindly visit <https://fpe.um.edu.my/staff>.

7. What are Special Intellectual Property Rights (IPR) Filing Fund?

Special Intellectual Property Rights (IPR) Filing Fund is a type of financial support can be applied by the faculty members in covering related cost prior to file a copyright application for any intellectual property that deemed protectable.

For more info, kindly visit <https://fpe.um.edu.my/staff>.

Public

1. Where can I find experts in the Faculty of Business & Economics?

Kindly search based on expert's name, faculty or area of expertise at the following link: <https://umexpert.um.edu.my/>

2. Does Faculty of Business & Economics have an academic journal?

The faculty is currently self-managing three (3) academic journals which are namely [Institutions and Economies \(IE\)](#) ISSN 2232 – 1640 and [Asian Journal of Business and Accounting \(AJBA\)](#) ISSN 1985-4064 where both are indexed by Scopus. Another one is [Asian Journal of Accounting Perspectives \(AJAP\)](#) ISSN 2672 – 7293.

For more info, kindly visit each journal's website via the journal URLs above.